



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 19/2024
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: November 21, 2024

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Kasey Etreni
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Denis Nault
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division &
Manager, Housing Operations
Shari Mackenzie, Manager, Human Resources
Tafadzwa Mukubvu, Manager, Finance
Marty Farough, Manager, Infrastructure & Assets Management
Aaron Park, Manager, Housing & Homelessness Programs
Dawnette Hoard, Manager, Childcare & Early Years Programs
Jennifer Lible, Manager, Social Assistance Programs
Michael Shafirka, Manager, Information Services
Michelle Wojciechowski, Manager, Intake & Eligibility
David Stewart, Supervisor, Purchasing & Inventory Control
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant
Glenda Flank, Recording Secretary

REGRETS:

Meghan Chomut

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 24/85

Moved by: Greg Johnsen
Seconded by: Kasey Etreni

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 21, 2024, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 17/2024 (Regular Session) and Meeting No. 18/2024 (Closed Session) of TBDSSAB held on October 17, 2024, presented for confirmation.

Resolution No. 24/86

Moved by: Elaine Mannisto
Seconded by: Jim Moffat

THAT the Minutes of Meeting No. 17/2024 (Regular Session) and Meeting No. 18/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 17, 2024, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2024-44 containing the 2025 Capital Budget Project Summary.

Resolution No. 24/87

Moved by: Anne-Marie Bourgeault
Seconded by: Jim Vezina

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2024-44 containing the 2025 Capital Budget Project Summary.

CARRIED

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2025 Operating
and Capital Budget

Report No. 2024-44 (Corporate Services Division) was presented to the Board providing the Board with the proposed 2025 TBDSSAB Operating and Capital Budget.

A presentation was provided by Administration with an overview of the 2025 Proposed Budget.

Ken Ranta, CEO provided an overview of the order of the presentation, presented the general overview and Board sections of the proposed budget responded to questions.

Georgina Daniels, Director, Corporate Services Division responded to questions.

At 10:48 a.m. Brian Hamilton left the meeting and Jim Moffat assumed the position of Chair.

Ken Ranta, CEO provided an overview of the CEO section of the proposed budget and responded to questions.

Georgina Daniels, Director, Corporate Services Division introduced Marty Farough, Manager, Infrastructure & Assets Management, Michael Shafirka, Manager, Information Services and David Stewart, Supervisor, Purchasing & Inventory Control

At 10:56 a.m. Brian Hamilton entered the meeting and resumed the position of Chair.

Georgina Daniels, Director Corporate Services Division provided an overview of the Corporate Services Division section of the budget and responded to questions.

Marty Farough, Manager, Infrastructure and Assets Management provided an overview of the capital budget section of the proposed budget and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided clarification and responded to questions.

Crystal Simeoni, Director, Integrated Social Services Division and Manager, Housing Operations responded to questions.

Ken Ranta, CEO provided clarification and responded to questions.

At 11:35 a.m. Mark Thibert, Board Member left the meeting.

Ken Ranta, CEO provided an overview of the Integrated Social Services Division section of the proposed budget and responded to questions.

Michelle Wojciechowski, Manager, Intake & Eligibility provided an overview of the Intake and Eligibility section of the proposed budget.

Jennifer Lible, Manager, Social Assistance Programs provided an overview of the Social Assistance Programs section of the proposed budget and responded to questions.

Dawnette Hoard, Manager, Child Care & Early Years Programs provided an overview of the Child Care & Early Years Programs section of the proposed budget and responded to questions.

Aaron Park, Manager, Housing Programs, provided an overview of the Housing Programs section of the proposed budget and responded to questions.

At 11:59 a.m. Greg Johnsen, Board member left the meeting.

Crystal Simeoni, Director, Integrated Social Services Division and Manager, Housing Operations provided an overview of the Housing Operations Section of the proposed budget and responded to questions.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Ken Ranta, CEO provided clarification and responded to questions.

At 12:26 p.m. the Chair called for a break for lunch.

At 12:50 p.m. the meeting reconvened with all remaining members of the Board and Administration in attendance.

Ken Ranta, CEO and Georgina Daniels, Director, Corporate Services Division responded to questions regarding the levy and provided clarification.

A discussion was held with respect to a reduction of the budget to reduce the levy. On consensus the Board directed Administration to review the proposed budget to reduce the proposed increase to between 4.5% and 4.9% and to identify what the impacts on the budget would be.

2024 Third Quarter Financial Report

Report No. 2024-45 (Corporate Services Division), was presented to the Board providing the 2024 Third Quarter Financial Report, projection to year-end and Key Performance Indicators.

2024 Third Quarter Operational Report

Report No. 2024-46, (Integrated Social Services Division) was presented to the Board providing the trends within TBDSSAB programs and services.

Ken Ranta, CEO responded to questions.

2024-27 Strategic Plan – Third Quarter Update

Report No. 2024-47, (Chief Executive Officer Division) was presented to the Board providing the quarterly update on the 2024 Strategic Plan progress as at September 30, 2024.

Resolution No. 24/88

Moved by: Kathleen Lynch
Seconded by: Jim Vezina

THAT with respect to Report No. 2024-47 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, receive the 2024-27 Strategic Plan – Third Quarter Update for information only.

CARRIED

FIRST REPORT: Rural Ontario Municipal Association 2025 Position Papers

Report No. 2024-48, (Chief Executive Officer Division) was presented to the Board providing a first report presenting Draft ROMA 2024 Position Papers.

Ken Ranta, CEO provided information regarding the development of the ROMA position papers and responded to questions.

A discussion was held regarding further topics for advocacy.

Resolution No. 24/89

Moved by: Kasey Etrene
Seconded by: Jim Vezina

THAT with respect to Report No. 2024-48 (Chief Executive Officer Division), we The District of Thunder Bay Social Services Administration Board (the Board) receive the 2025 Rural Ontario Municipal Association Position Papers as presented;

AND THAT the Board direct the Chief Executive Officer to incorporate any edits to the position papers recommended by the Board and prepare a report to be presented at the December 19, 2024 Board meeting for consideration by the Board.

CARRIED

NEW BUSINESS

City of Thunder Bay Pilot Shelter Project

At the October 17, 2024 Board Meeting a request was made to add an update regarding the City of Thunder Bay pilot shelter project to the November Board Meeting agenda. On consensus, Administration was directed to add the item under new business.

Brian Hamilton, Board Chair provided a verbal update regarding the City of Thunder Bay pilot shelter project.

Ken Ranta, CEO provided further information and responded to questions.

Brian Hamilton, Board Chair provided clarification and responded to questions.

CORRESPONDENCE

Shortage of Paramedics in Northwestern Ontario

Letter from Wendy Landry, President, Northern Ontario Municipal Association (NOMA) dated October 15, 2024 relative to providing information regarding critical shortage of Paramedics in Northwestern Ontario was presented.

Ken Ranta, provided an overview of the correspondence and responded to questions.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on December 19, 2024 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 24/90

Moved by: Elaine Mannisto
Seconded by: Denis Nault

THAT the Board Meeting No. 19/2024 of The District of Thunder Bay Social Services Administration Board, held on November 21, 2024, be adjourned at 2:35 p.m.



Chair



Chief Executive Officer