



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 13/2024
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: July 18, 2024

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Kasey Etreni
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Dominic Pasqualino
Mark Thibert

OFFICIALS:

Bill Bradica, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Shari Mackenzie, Manager, Human Resources
Aaron Park, Manager, Housing & Homelessness Programs
Jennifer Lible, Manager, Social Assistance Programs
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant
Glenda Flank, Recording Secretary

REGRETS:

Meghan Chomut
Jim Moffatt
Jim Vezina

GUESTS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 24/52

Moved by: Greg Johnsen
Seconded by: Kathleen Lynch

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for July 18, 2024, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 11/2024 (Regular Session) and Meeting No. 12/2024 (Closed Session) of TBDSSAB, held on July 18, 2024, were presented for confirmation.

Resolution No. 24/53

Moved by: Albert Aiello
Seconded by: Elaine Mannisto

THAT the Minutes of Meeting No. 11/2024 (Regular Session) and Meeting No. 12/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on June 20, 2024, respectively, be confirmed.

CARRIED

Committee/Table Meetings

Draft Minutes of the CEO Hiring Committee Meeting held on June 17, 2024 were presented for information.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters about identifiable individuals and employee negotiations with respect to the CEO Hiring Committee Update.

Resolution No. 24/54

Moved by: Dominic Pasqualino
Seconded by: Ken Boshcoff

THAT the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters about identifiable individuals and employee negotiations with respect to the CEO Hiring Committee Update.

CARRIED

At 10:26 pm. the meeting reconvened in Regular Session with all members of Administration in attendance.

REPORTS OF ADMINISTRATION

Chief Executive Officer Hiring Committee Update

Memorandum from Jim Moffat, Committee Chair providing the Committee's recommendation to the Board was presented in Closed Session.

On consensus, the following resolution was presented to the Board.

Resolution No. 24/55

Moved by: Ken Boshcoff
Seconded by: Kathleen Lynch

THAT with respect to the memorandum from Jim Moffat, Chair, CEO Hiring Committee dated July 9, 2024 providing the Committee's recommendation relative to the appointment of the new Chief Executive Officer, we The District of Thunder Bay Social Services Administration Board, direct that the Board Chair and CEO Hiring Committee Chair proceed as directed in Closed Session;

AND THAT the Board Chair be authorized to execute the employment contract

AND THAT any necessary By-law be presented to the Board.

CARRIED

Appearance Before Thunder Bay District
Councils

Memorandum from Greg Johnsen, Board Member was re-presented to the Board providing a recommendation regarding the Chief Executive Officer appearing before Thunder Bay District Councils, for consideration.

Greg Johnsen, Board Member provided an overview of the recommendation being presented and responded to questions.

At 10:28 a.m. Kasey Etrene, Board Member joined the meeting.

Bill Bradica, CEO provided further information, clarification and responded to questions.

Resolution No. 24/56

Moved by: Greg Johnsen
Seconded by: Ken Boshcoff

THAT with respect to the Memorandum dated June 17, 2024 from Greg Johnsen, Board Member, we The District of Thunder Bay Social Services Administration Board, direct the Chief Executive Officer to advise the City of Thunder Bay and other communities within the District of Thunder Bay of their willingness to appear before Thunder Bay City Council and other municipal Councils to answer questions and/or provide information regarding the ongoing issues of unsheltered homelessness/encampments that exist in Thunder Bay District communities.

CARRIED

Appointment to Audit Committee

Memorandum from Bill Bradica, CEO was presented to the Board providing a request for appointment to the Audit Committee, for consideration.

Bill Bradica, CEO provided a brief overview and responded to questions.

Kathleen Lynch was nominated for the position and accepted the nomination

Resolution No. 24/57

Moved by: Ken Boshcoff
Seconded by: Dominic Pasqualino

THAT the following Member of The District of Thunder Bay Social Services Administration Board be appointed to the Audit Committee, effective July 18, 2024, for the term ending December 31, 2024:

Kathleen Lynch.

CARRIED

Impact of Short-Term Rentals in the District of Thunder Bay

Report No. 2024-25 (Integrated Social Services Division) was re-presented to the Board providing information regarding the issue of short-term rentals and the impact on access to housing throughout the District of Thunder Bay.

At 11:36 a.m. Mark Thibert, Board Member left the meeting.

Bill Bradica, CEO provided a brief overview of the reasoning for the report and responded to questions.

Tomi Akinyede, Supervisor, Research & Social Policy responded to questions.

Capital Seed Funding

Report No. 2024-26 (Integrated Social Services Division) was re-presented to the Board providing information regarding the options for prospective affordable housing proponents to access seed funding to bring potential projects from the concept stage to the proposal stage.

Aaron Park, Manager, Housing & Homelessness Programs provided a brief overview.

Bill Bradica, CEO responded to questions.

Employment Services Transformation
Update

Memorandum from Jennifer Lible, Manager, Social Services Programs (Integrated Social Services Division) was re-presented to the Board providing an update of the employment services transformation.

Jennifer Lible, Manager, Social Services Programs provided an overview of the memorandum and responded to questions.

Bill Bradica, CEO provided clarification and responded to questions.

CORRESPONDENCE

Social Assistance Rates and Common
Assessment Tool

Letter from the Hon. Michael Parsa, Minister of Children Community and Social Services acknowledging the letter, resolution and TBDSSAB Board Report forwarded to the Minister was re-presented to the Board.

Bill Bradica, CEO responded to questions.

2024-25 Confirmed Funding Allocations
for National Housing Strategy Programs

Correspondence from the Hon. Paul Calandra, Minister of Municipal Affairs and Housing dated June 17, 2024 was re-presented to the Board providing information regarding confirmed funding under the National Housing Strategy, for information only.

Bill Bradica, CEO provided a brief overview and responded to questions.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, September 19, 2024 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 24/58

Moved by: Anne-Marie Bourgeault
Seconded by: Albert Aiello

THAT the Board Meeting No. 13/2024 of The District of Thunder Bay Social Services Administration Board, held on July 18, 2024, be adjourned at 11:58 a.m.

CARRIED



Chair



Chief Executive Officer