



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 09/2024
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: May 16, 2024

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Anne-Marie Bourgeault
Meghan Chomut
Kasey Etreni
Nancy Gladun
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Tafadzwa Mukubvu, Manager, Finance
Shari Mackenzie, Manager, Human Resources
Stephanie Veneruzzo Acting Manager, Housing &
Homelessness Programs
Crystal Simeoni, Manager, Housing Operations
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Recording Secretary
Glenda Flank, Executive Assistant

REGRETS:

Ken Boshcoff
Mark Thibert

GUESTS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 24/35

Moved by: Greg Johnsen
Seconded by: Dominic Pasqualino

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for May 16, 2024, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 07/2024 (Regular Session) and Meeting No. 08/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, were presented for confirmation.

Resolution No. 24/36

Moved by: Elaine Mannisto
Seconded by: Jim Moffat

THAT the Minutes of Meeting No. 07/2024 (Regular Session) and Meeting No. 08/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommends that the Board adjourns to a closed meeting relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of Administration regarding the CAO Performance Evaluation, and with respect to a matter in respect of which a council, board, committee or other body may hold a closed meeting under another statute regarding a COCHI project update and Homelessness Prevention Program Funding Allocation.

Resolution No. 24/37

Moved by: Albert Aiello
Seconded by: Kasey Etreni

THAT the Board adjourns to Closed Session relative to personal matters regarding identifiable individuals, including members of Administration regarding the CAO Performance Evaluation, and with respect to a matter in respect of which a council, board, committee or other body may hold a closed meeting under another statute regarding a COCHI project update and Homelessness Prevention Program Funding Allocation.

CARRIED

At 10:56 a.m. the meeting reconvened with all members of Administration and all Board Members in attendance.

REPORTS OF ADMINISTRATION

Not for Profit Housing Capital Repair Grants

Report No. 2024CS-02, (Integrated Social Services Division) was presented to the Board in Closed Session relative to providing information regarding capital repair funding.

On consensus the following resolution was presented in Regular Session

Resolution No. 24/38

Moved by: Kasey Etreni
Seconded by: Nancy Gladun

THAT with respect to Report No. 2024CS-02 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

TBDSSAB 1st Quarter Operational Report

Report No. 2024-19 (Integrated Social Services Division) was presented to the Board providing the information containing the trends within TBDSSAB programs and services.

Ken Ranta, Director, Integrated Social Services Division provided a brief overview and responded to questions.

Request for Service Manager Consent –
Removal of Shareholder of the Corporation
– Manitouwadge Municipal Housing Corp

Report No. 2024-20 (Integrated Social Services Division) was presented to the Board providing information related to the request from the Township of Manitouwadge regarding the Manitouwadge Municipal Housing Corporation and Administration's recommendation.

Ken Ranta, Director Integrated Social Services Division provided a brief overview.

Resolution No. 24/39

Moved by: Albert Aiello
Seconded by: Kasey Etreni

THAT with respect to Report No. 2024-20 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, consent to the request from the Township of Manitouwadge Council that the Corporation of the Township of Manitouwadge be removed as sole shareholder of the Manitouwadge Municipal Housing Corporation as stated in its Articles of Incorporation;

AND THAT Manitouwadge Municipal Housing Corporation provide The District of Thunder Bay Social Services Administration Board with revised Articles of Incorporation stating the corporation is a non-profit corporation without share capital, once completed.

CARRIED

At 11:02 a.m. Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

TBDSSAB 1st Quarter Financial Report

Report No. 2024-21 (Corporate Services Division) was presented to the Board providing the 2024 First Quarter Financial Report, projection to year-end and Key Performance Indicators.

Georgina Daniels, Director, Corporate Services Division provided a brief overview and responded to questions.

Bill Bradica, CEO provided further information.

At 11:09 a.m. Stephanie Veneruzzo Acting Manager, Housing & Homelessness Programs, Tafadzwa Mukubvu, Manager, Finance and Crystal Simeoni, Manager, Housing Operations, left the meeting.

TBDSSAB 1st Quarter Strategic Plan
Update

Report No. 2024-22 (Chief Executive Officer Division) providing the quarterly update on the Strategic Plan 2024 progress as at March 31, 2024 was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Carole Lem, Communications & Engagement Officer, provided clarification and responded to questions.

Resolution No. 24/40

Moved by: Kathleen Lynch
Seconded by: Greg Johnsen

THAT with respect to Report No. 2024-22 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, receive the 2024 Strategic Plan – 2024 First Quarter Update for information only.

CARRIED

Chief Executive Officer Hiring Committee

Memorandum from Bill Bradica, CEO was presented to the Board providing information regarding the Chief Executive Officer Hiring Committee vacancy.

Bill Bradica, CEO provided a brief overview and responded to questions.

Resolution No. 24/40A

Moved by: Nancy Gladun
Seconded by: Kasey Etrei

THAT the following Member of The District of Thunder Bay Social Services Administration Board be appointed to the Chief Executive Officer Hiring Committee:

1. Dominic Pasqualino

CARRIED

At 11:25 a.m. Stephanie Veneruzzo, Acting Manager, Housing & Homelessness Programs and Tafadzwa Mukubvu, Manager, Finance joined the meeting.

CORRESPONDENCE

National Housing Strategy

Correspondence from the Honourable Paul Calandra, Ministry of Municipal Affairs and Housing relative to the future of the National Housing Strategy funding was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Correspondence from the Honourable Sean Fraser, Ministry of Housing, Infrastructure and Communities relative to the National Housing Strategy funding was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Care Bus Thank You Letter

Correspondence from Juanita Lawson, CEO NorWest Community Health Centres, thanking TBDSSAB for Care Bus funding was presented to the Board.

Bill Bradica, CEO provided an overview and responded to questions.

Ken Ranta, Director, Integrated Social Services Division, also responded to questions.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board was confirmed to be held on Thursday, June 20, 2023 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 24/41

Moved by: Kasey Etreni
Seconded by: Greg Johnsen

THAT the Board Meeting No. 09/2024 of The District of Thunder Bay Social Services Administration Board, held on May 16, 2024, be adjourned at 11:40 a.m.

CARRIED



Chair



Chief Executive Officer